      i. The CFC is advisory to the Dean, who holds decision-making authority at the college level.

      ii. The purpose of the CFC is to promote collegiality and effective shared governance by increasing transparency and two-way communication between the faculty and the Dean regarding the development and implementation of policy. The CFC shall distribute minutes of meetings electronically to the faculty.

b) Membership

      i. The CFC will consist of the chairs of unit faculty councils (DFCs/SFCs).

      ii. All members of CFC must be tenured faculty.

      iii. The Dean is an ex officio non-voting member of the CFC. The Dean will respect the council's desire, on occasion, to meet without the dean or members of the dean's staff.

      iv. Administrative faculty with more than 50% administrative assignment are not eligible to vote or serve as representatives to the CFC.

      v. The chair of the CFC must be an elected unit representative who has served on the council in the previous year.

c) Meeting times

      i. The CFC should meet as often as deemed appropriate by the council members and called by the chair but shall meet no less frequently than twice each fall and spring semester.

      ii. The CFC will continue to be available during the summer months. During that time, if a CFC member cannot participate, they shall name a proxy from the member's home unit[council.

d) Term

      i. The term is determined by [u   home unit term.

      ii. The term cannot be fewer than 3 years.

B. Undergraduate College College Curriculum Committee

a) Duties:

      i. The Undergraduate College Curriculum Committee (UCCC) will oversee all undergraduate

        to serve as members of the college review committee.

    ii. When a unit does not have one tenured faculty member who is eligible to serve, its faculty will elect tenured faculty from outside the unit. Faculty whose documents are under review may not serve on the college review committee.

    iii. The chair of the committee must be a full professor.

  c) Meeting Times:

    i. As needed to meet the schedule of reviews laid out in the University Faculty Handbook, end of Section 3.

  d) Terms:

    i. Unit representative to the college review committee serve two-year staggered terms. Each unit will select who will serve one year and who will serve two years during the first convening of the committee.

F. Computing & Software Engineering Awards Committee

  a) Duties:

    i. This committee will also solicit applications or nominations, evaluate responses, and select recipients for college-wide faculty honors and awards. Awards include but are not limited to the College Distinguished Teaching Award, College Distinguished Scholarship Award, College Distinguished Service Award, College Advising Award, and College Broadening Participation in Computing Award.

    ii. The committee will also select students for the CCSE student awards, including Outstanding Senior Student, Outstanding Graduate Student, and Outstanding Student Service Award.

    iii. The results are sent to the Dean.

  b) Membership:

    i. The Computing & Software Engineering Awards Committee will consist of one representative from each unit in the college. The representative must be a tenured faculty or tenure-track faculty who have completed the third-year review process at KSU.

    ii. Members of the committee must recuse themselves from voting for any award for which they applied.

    iii. The College Dean or their representative shall be an ex officio non-voting member of the Computing & Software Engineering Awards Committee. This person may also chair the committee at the request of the Dean.

  c) Meeting times:

  d) The Computing & Software Engineering Awards Committee shall meet as often as deemed appropriate by the committee members or by the Dean. Term:

    i. Each member shall serve a 2-year term. These terms will be staggered. At the first convening of the committee, the members will select one faculty member to serve one year and one faculty member to serve two years.

G. Ad Hoc Committees

  a) An ad hoc committee can be appointed by the Dean in consultation with the College

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Faculty Council.

    b) An ad hoc committee can be appointed by the College Faculty Council in consultation with the Dean.

H. University-Wide Committees

    a) Representatives from the College of Computing & Software Engineering to university-wide committees will be elected annually via survey by January so that this information can be included within the subsequently developed FPA.

ARTICLE III. College Meetings

A. The College will meet at least once in the Fall and once in the Spring semesters. The Dean will convene the meeting with a minimum of one-week notice to faculty and staff.

B. The College will also meet when important initiatives would benefit from the participation of the reW64BT/F1 12 Tf1 0 0 1 145.05 663/F1 12 Tf1 0 0 1 354.4 544.2 Tm0.267 g 0 6337 G( )]TJET0.000009

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