

## Graduate Policy and Curriculum Committee

August 21<sup>st</sup>, 2019

HS 1105

12:30PM

Minutes

Voting Members Present: Doug Moodie, Reza Parizi, Meng Han (Proxy), Stacy Delacruz, Yi Jin, M.A. Karim, Bill Bailey, Cherilyn McLester, Rene McClatchey, LeeAnn Lands, Charity Butcher, Heather Scott, Debbie Smith

Voting Members Absent: Ameen Farooq, Pavan Meadati, Tridib Banyopadhyay, Susan Smith, Marina Koether

Meeting called to order at 12:38.

### Agenda - Business Meeting

!" Introduction of new and returning GPCC members.#

\$" Curriculum updates: presented by Pam Cole. Reason for meeting is to share two topics and consider voting on them in the next meeting. These documents (Expedited Review, Ratio Tables and Credit Hours Policy) should be voted on next time GPCC meets. These are recommendations from working groups. For Expedited Review, the chairs and deans don't vote, but give feedback. GPCC will make recommendation to Senate, who is making recommendation to Provost. What are some of the simpler things that don't impact other colleges? [References yellow column in Expedited Review Process]. Butcher: do we think it's more efficient to have a chair just write a letter? How does the letter get into Curriculog? Cole: the other thing that might delay is waiting on another person. This might make it a little faster. Bailey: I'm not inclined to add steps. I would think our chair would more quickly approve in Curriculog than write a letter. Cole: the chairs have concept – this is their recommendation. If the chairs approved, there would have to be 10 forms (one for each college). Butcher: I like the department committee as a step. What should be happening is that the chair consults with the originator. Nowak: this presents the appearance that the chair is originating the change. Cole: it's easier to work in small departments than large. Butcher: we're talking about really simple changes and the chair would already be consulted. I think this process will be longer. Cole: straw vote. How many like yellow column, how many like to put steps back in? Hayes: it helps more to talk about the intention. Obviously, it's to speed things up. Coles: I was trying to keep things separate. Hayes: Nowak pointed out that faculty decision, chair is administrative step. Nowak: we identified 85% of workload for both committees consisted of these small changes. Clerical changes. The recommendation was an expedited workflow process. This will be the first agenda item at our next meeting. Moodie: I like the yellow option because it's vague enough for flexibility. It may be that it comes from the chair because she notices a numbering issue. Cole: what makes this difficult is that faculty have responsibility for curriculum and chairs have responsibility for department and curriculum. Let's look at some examples. These don't

have an impact on other programs or resources. We can't talk about GenEd because there's about to be a revision. [Discusses examples]. Dishman: concern about title changes that cross lanes. Coles: what about prefixes? Moodie: if you're changing your prefix, are you moving the department? Cole: no. Departments may have multiple prefixes. Butcher: example – conflict management became its own school and wanted a consistent prefix. [ITEC rep] - trying to change a course to EDSM. We also have example of faculty moving from CSM (math) to BCoE. Cole: grade mode? Hayes: number of hours? Jones: those could have implications for overall program hours. Coles: we might need to sit tight on that. Dishman: reminder that you have elections that also must be done. Cole: if you could look at the "Change to Existing Programs", send me feedback. If you look at the ratio tables, send me feedback. This table has more implications for undergraduate than graduate. They had situations last year that weren't consistent. So, we need these to be approved. [ITEC rep]

meet 5 times a year. McLester: any nominations? Dishman: if there's no one from graduate, then they'll say graduate didn't want to participate. So, we should find a member.