	ntal Health & Safety epartment	Environmental and Occ SafetyTraining	•
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### 1. Purpose

#### 2. Scope

### 3. Responsibilities

## A. Employees

B. Managers, Supervisors, and Principal Investigators

C. Academic and Administrative Departments

D. Environmental Health and Safety Department

E. Human Resources Department

Environmental and

Occupational Safety Training Needs Assessment Questionnaire

## **B. New Employee Safety Orientation**

F. Refresher Training

# 5. Training Administration

A. Training Delivery